

## **Governors' training and awareness overview**

**(Updated February 2024)**

At Chailey Heritage we have a very strong governing board, and all of our governors bring specialist skills and expertise to support us in many ways.

However, this is not enough in itself to ensure that we get best value from them, or for them to be knowledgeable enough to ask us the right questions and hold us to account. Therefore we rely on our governors knowing our school, our children and staff, and what we do, extremely well indeed. To ensure that this is the case, we have systems in place to keep our governors up to speed with what we think is new or important, and also a system for governors to request more information about anything they feel that they need to know more about.

There are three main methods, and this document is intended to give an overview of each of these since Autumn 2018, just prior to the date of our latest Ofsted Inspection in 2019:

- External training: for governors with specific duties, such as recruitment; safeguarding; e-safety.
- Internal training: this will be presentations or demonstrations from our staff or NHS colleagues
- Focus visits: these are termly, with governors required to carry out at least 2 per year. They may be learning walks; spending time in class; interviewing members of staff or many other activities. Governors are required to write a report. The focus is decided each term by governors, in consultation with the headteacher and teacher governor.

### External training undertaken

<i>Managing Allegations against Staff (CoG, SG Gov and People Committee Chair)</i>	NSPCC	2023-24 (Apr 2024)
Safeguarding and the Mental Health (Webinar – 6 hours total – SG Governor)	Edge Training	2022-23
Safer Recruitment online refresher training	Carolyn Eyre (NASS)	2022-23
Cyber Essentials Training (Online)	NHS security compliance (NHSO)	2021-22
Refresher: Safeguarding Governors' responsibilities	ESCC	2021-22
Cyber Essentials Training (Online)	NHS security compliance (NHSO)	2020-21
Safer recruitment	Carolyn Eyre (NASS)	2020-21

Judgement Index Training (HR recruitment)	Sophie Coultard (Judgement Index)	2020-21
Balancing support with challenge during Covid-19	Better Governor	2020-21
Safeguarding during a pandemic webinar training	Better Governor	2019-20
Safer recruitment webinar training	Better Governor	2019-20
Refresher: Safeguarding Governors' responsibilities	ESCC	2018-19
Understanding safeguarding in a digital world	ESCC	2017-18

#### Internal training and presentations undertaken

KCSiE update	Headteacher	2023-24
DoLS / LPS and Mental Capacity update	Assistant Headteacher & SC Quality Manager	2022-23
KCSiE update	Deputy Headteacher	2022-23
KCSiE update	Deputy Headteacher	2021-22
KCSiE update	Deputy Headteacher	2020-21
Future placement planning and transition	Assistant Headteacher	2018-19
'No Ticks No Boxes' : Quality of teaching, learning and assessment	Headteacher	2018-19
KCSiE Update via DfE website 2018/19 (Governors to sign to say they've read it)	The Trust Governor (Governor Portal)	2018-19

All Governors receive an induction which includes a 2 hour Safeguarding CP14 "Recognise and Respond" internal training course, and a 2 hour internal training course on Mental Capacity and Deprivation of Liberties.

### **Governor Focus Visits to Chailey Heritage School 2018/19 to 2023/24**

#### **Topics covered**

<ul style="list-style-type: none"> <li>Reviewing care plans and associated documentation (School) – visit by Clinical Oversight Joint Committee</li> </ul>	Spring 2024
<ul style="list-style-type: none"> <li>To observe and discuss with staff teams the benefits of our annual review paperwork and process</li> </ul>	Autumn 2023
<ul style="list-style-type: none"> <li>To observe and discuss with staff teams the benefits of our additional spaces and activities</li> </ul>	Summer 2023
<ul style="list-style-type: none"> <li>Clinical interventions carried out by teachers and SEAs and the impact on learning.</li> </ul>	Spring 2023

• Young people and physical activity	Autumn 2022
• Young people and their communication	Summer 2022
• Profound and Multiple Barriers to Learning (PMBL)	Spring 2022
• Breadth of opportunities	Autumn 2021
• Impact of Covid: Arrangements in place to keep YP and staff safe and how T&L is continuing in class/remotely	Summer 2021
• Impact of Covid: Arrangements for space, social distancing, AGP and remote learning	Spring 2021
No Governor visits due to Covid 19 – contact maintained through Teams meetings & messages of support	Autumn 2020 Summer 2020 Spring 2020
• Makaton: How it's used and the benefits for young people (YP)	Autumn 2019
• Impacts and benefits of physical activity	Spring 2019
• Quality of Teaching and Learning	Autumn 2018

### **Governor Focus Visits to Social Care Services 2018/19 to 2022/23**

#### **Topics covered**

• <i>Leadership and Change - future focused (part 2)</i>	<i>Spring 2024</i>
• Leadership and Change - future focused (part 1)	Autumn 2023
• Summer break off-site activities for residential young people	Summer 2023
• Family voice during the transition planning process	Spring 2023
• Community Services – Understand how meds are administered and medical interventions are managed safely on site. ( <b>Visit carried out by Clinical Oversight Committee</b> )	Spring 2023
• Activities and experience – Futures young adults and Children's 'After School Club'	Autumn 2022
• Staff Morale – Willows and Chestnut Bungalows	Summer 2022
• Pathways – Challenges of dom.care and working in family homes	Spring 2022

<ul style="list-style-type: none"> <li>• EMAR – Understanding how meds are prepared and administered on site (<b>additional Spring visit carried out by Clinical Oversight Committee</b>)</li> </ul>	Spring 2022
<ul style="list-style-type: none"> <li>• Clinical Interventions – How are CYP with Jej &amp; gastros supported (<b>visit by Clinical Oversight Committee</b>)</li> </ul>	Autumn 2021
<ul style="list-style-type: none"> <li>• Holiday Club: How does this meet the CYP needs across all services</li> </ul>	Summer 2021
<ul style="list-style-type: none"> <li>• Impact of Covid: Support for CYP, families and staff (virtual visit via MS Teams)</li> </ul>	Spring 2021
No Governor visits due to Covid 19 – contact maintained through Teams meetings & messages of support	Autumn 2020 Summer 2020 Spring 2020
<ul style="list-style-type: none"> <li>• Impact of Activities Coordinator</li> </ul>	Autumn 2019
<ul style="list-style-type: none"> <li>• Pathways domiciliary care service</li> </ul>	Spring 2019
<ul style="list-style-type: none"> <li>• ‘Outcomes’ – Futures Activities Coordinator</li> </ul>	Autumn 2018